

**Town of Montague
Committee of Council Meeting
Town Chambers
July 25, 2011 – 7:00 pm**

Call to Order:

Deputy Mayor David Mabon called the meeting to order at 7:07 pm.

Attendance:

Mayor Richard Collins (7:40 pm), Deputy Mayor David Mabon, Councillors Peggy MacLeod, Marian Robertson, Peter Doucette, Debbie Johnston, and John MacFarlane, CAO Andrew Daggett, Accountant/Clerk Jill Walsh, and two media.

Approval of Agenda:

It was moved by Councillor Doucette, seconded by Councillor MacLeod, that the agenda be approved.

Motion Carried Unanimously

Disclosure of Conflict of Interest

Councillor Johnston declared herself to be in conflict with regard to item 8 (iii) on the agenda, Request for Decision 11-46, Request for Investigation into Siltation/Runoff in Montague River.

Adoption of Minutes of Previous Committee of Council Meeting

It was moved by Councillor Johnston, seconded by Councillor Doucette, that the minutes of the June 27, 2011, Committee of Council meeting be approved as written.

Motion Carried Unanimously

Business Arising from the Minutes

Councillor Doucette tabled one estimate and some samples regarding Request for Decision 11-34, Town Crests. He undertook to obtain two more estimates.

It was agreed that written congratulations would be forwarded to Hughie Graham for his recognition with the Dr. Willy Eliot Award.

Delegations, Special Speakers and Public Input

There were none.

Reports

- i) CAO Report—as written
- ii) Financial report (monthly)—as written
- iii) Sewer & Water Financial Report (quarterly)—as written
- iv) Development Report—as written

Requests for Decision

- i) **11-44—Clean up Imperial Oil Property**—Discussion included the reality that grounds maintenance may fall back on the Town maintenance staff and equipment, the lines of communication to be followed when considering new tasks for existing staff, the need for increased parking in the area, and the terms of the agreement between the Waterfront Development Corp. and Imperial Oil. Consensus was that the CAO will talk to the Waterfront Development Corp., review the agreement between Imperial Oil and the WDC, and bring the information to the August Council meeting.
- ii) **11-45—Plan for Sidewalks**—Discussion included the desire to develop a plan for the whole Town, costed and prioritized, the need to keep expectations realistic, and the need for an eventual response to the petition from John Beer Drive.

Mayor Richard Collins arrived and assumed the chair at 7:40 pm.

There was consensus that the Request proceed to the August Council meeting.

- iii) **11-46—Request for Investigation into Siltation/Runoff in Montague River**—

Councillor Johnston excused herself at 7:48 pm.

Discussion included the practicality of a November 1 deadline for a response, and the desire to do anything in the Town's power to protect/enhance the river. Consensus was that the request become a motion to go to the August Council meeting.

Councillor Johnston returned at 8:01 pm.

- iv) **11-47—Request for Legislative Amendment**—Discussion included the expectation that the Province will deal with the signage rules, the issue that businesses with off-premise signs need direction now, that an assurance of status-quo until the review is complete would reduce anxiety, and what an exemption would mean to the Town. Consensus was that the request for an exemption and clarification from the Province would proceed to the August Council meeting.

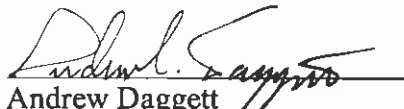
- v) **11-48—Tender—Addition to Maintenance Building**—The consensus was that the awarding of the tender proceed to the August Council meeting.
- vi) **11-49—Tender—Electronic Sign**—It was duly noted that the sign would be placed on Main Street. The consensus was that the awarding of the tender proceed to the August Council meeting.
- vii) **11-28—On-Call Policy**—Consensus was that this item be deferred until the revised job descriptions have been finalized.
- viii) **11-50—Contract for Cell Phone Repeater at Wellness Centre**—Consensus was that the request would proceed to the August Council meeting, with a revised contract reflecting modifications to the termination clause 2(c) and Town’s address, clause 3.

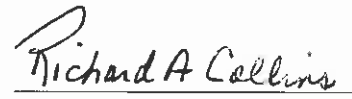
The CAO advised the meeting that the funding application to Island Community Fund for the EMO generator has been approved, and it was agreed that the purchase could proceed to the August Council meeting.

Adjournment

It was moved by Councillor MacFarlane, seconded by Councillor Robertson, that the meeting be adjourned.

This meeting was adjourned at 8:45 pm.


Andrew Daggett
CAO


Richard A. Collins
Mayor